Cord Set Up

If you have (1) 2-line phone cord:

One cord should have your 2 lines.

If you have (2) 1-line phone cords:

You will need to get a splitter. Take this diagram to your local electronics store and they will help you choose the correct one.

OR

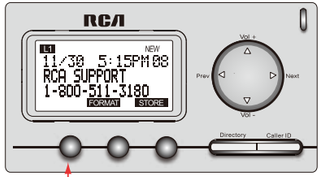
A single line phone cord for line 1 can go into the line 1+2 port. Another single line phone cord for line 2 can go into the line 2 port.

No Dial Tone?

If your phone has a single line cord with 3 or more lines on it, this system will not work. You will need to contact either your local service provider or the manufacturer of your previous non-RCA telephones.

Digital Answering System

1. To personalize, press MENU (soft key).
2. Press OK (soft key) on Answering SYS.
3. Press OK on ANSWER MODE.
4. Press OK on LINE 1.
5. Press OK on ANSWER & REC.
   A confirmation tone will indicate the setting has been saved.
6. Go down to RECORD OGM and press OK.
7. Press OK on LINE 1.
8. Press OK on ANSWER & REC.
9. Go down to RECORD and press OK. Begin to say your message after the beep. Press OK when you are done.
10. To personalize line 2, press EXIT button and then start from the beginning choosing LINE 2 instead of LINE 1 when prompted.



menu

*The phone is automatically set to answer line 1 and line 2 with a default message. To personalize this message, use the above process. Further information can be found in the manual on page 23.

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quick start guide

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RCA ViSYS™

www.rca4business.com

For Customer Assistance
call 1-800-511-3180

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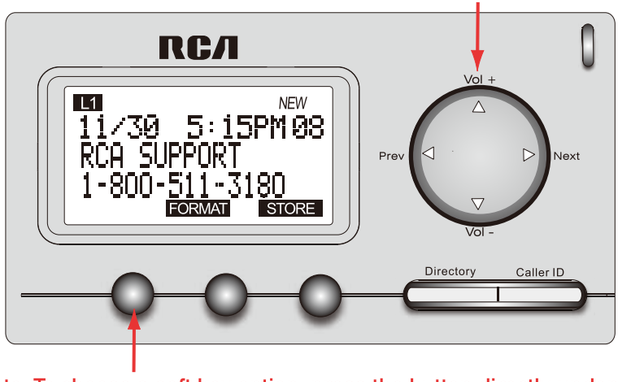
Button Layout

Easy to Navigate Menu's

1. To navigate around the menus use the volume up and down buttons and the soft keys just below the screen.



Note: To choose a soft key option, press the button directly under that part of the screen.

Note: The Prev and Next buttons on the left and right are also used in menus to switch between some options.

Storing Phone Numbers

1. To make a one touch dial press STORE.
2. Press the one touch button to be programmed.
3. Use the keypad to enter the name for this contact. This is done the same way names can be entered into cell phones.
4. Press OK to enter the phone number and press OK to store.